

Information Needed for Fiscal Year - 06 Budget Justification

Once again it is time to prepare the annual Research and Development (R&D) Budget Justification for the BLM Budget Office. List each project and study in one of the four categories described below and in the Spreadsheet we provided in attachment 2.

For projects with more than one performer of the research: In a few cases it might be necessary to list a project under more than one category. For example, this might be necessary if a project is being done by more than one partner, such as a Federal agency (USGS, for example) and also a university. Assume, for instance, that for a \$100,000 project, \$60,000 is going to USGS and \$40,000 to Utah State University (one of BLM's Cooperative Ecosystem Studies Units (CESU) partners). You would list the name of the project both in category 1 (Government agencies, non academic organizations) and also in category 3 (CESUs) below. In category 1 you would list \$60,000 as the funding amount, and in category 3 you would list \$40,000 as the funding amount. (In other words, don't double count by listing \$100,000 under this project in both category 1 and category 3.)

IMPORTANT! When a project title appears in more than one location in the tables, please place an asterisk (*) before the title in each instance.

Distinguishing Research from Development Projects: In addition to classifying our science as to performing organization, we also need to distinguish between research projects and development projects. In the tables you prepare, do this by placing the letter (R) following the title of research projects and the letter (D) following the title of development projects. See the definitions in Attachment 4 of this e-mail message, and if you are still in doubt, please call me.

Project that are both Research and Development: Should you have a project that has both research and development aspects, these should be broken out the same as in the case of projects having more than one performer (as described in the paragraph above). In this situation you would list the project title twice, once as research and once as development. **IMPORTANT:** As noted above, if a project is listed more than once in the tables, please place an asterisk (*) before the title in all cases where it appears. Also, as described above, don't double count the funding. In other words, list the title twice, then list the portion of the funds going to development under the title marked with a (D) and the portion of the funds going to research under the title marked (R). Please call me if you have questions.

For each category, we need the funding for the project for FY-04, the amount planned for FY-05, and the projected amount for FY-06. For FY-06, this is likely to be "your best guess," and clearly some guessing will be needed for FY-05 as well. Please make the best estimates you can under the circumstances.

CATEGORY 1. Government Agencies (Federal and state) and all other performers, including non-profit and for-profit organizations. This also includes BLM in-house costs and BLM administrative costs related to the project.

Attachment 1-1

List research (R) and development (D) projects and funding for the three fiscal years. .

CATEGORY 2. Colleges and Universities where funding is provided through contracts, agreements, etc., but not when the project is funded through a CESU Cooperative Agreement.

Note: This year we again want to separate out the amount spent in Cooperative Ecosystem Studies Units (CESUs) using the the Cooperative Agreements through which the BLM works with the CESUs, from funds spent at Colleges and Universities through contracts, cooperative agreements or other funding mechanisms other than a CESU Cooperative Agreement. Again, distinguish between research (R) and development (D) projects by placing an R or D after the project title.

CATEGORY 3. Colleges and Universities where the funding is provided through a CESU Cooperative Agreement and where the funds go to university that is a partner in the a CESU. Funding is provided through a task order or modification of the Cooperative Agreement establishing the CESU.

Please indicate research (R) and development (D) projects, including funding.

CATEGORY 4. The amount of money spent in your State for R&D Facilities. The BLM, in general, does not spend much money constructing facilities, such as laboratories or field stations, for conducting R&D. However, in some cases we do provide some support in this area. Last year we reported a total of \$52,000 Bureauwide, with most of this amount coming from New Mexico. If you think some funds spent towards R&D in your state could be considered to be going for R&D support facilities, please report this under Category 4.

NARRATIVE. I also need some narrative to use in the Justification. It would be helpful if you could provide me with a two or three sentence summary of two or three (more if you wish) research/development projects in your State that you consider especially important or relevant to BLM's mission, or which involve considerable money. (I welcome as many summaries as you wish to provide, but to make it easier for you I am only requesting two or three.) I will cut and paste the best examples into the Justification. I would like to include an example from each State, if possible.

Please see the second attachment to this e-mail message for an example of what your submission should look like.

Should you have any questions, please call me at 202-452-5071. I will be on travel from October 15 through October 25. If you have a question during this time, please e-mail Sterling White in the BLM Budget Office. I appreciate your help.